

OMSCClubs

STEPS FOR ENTERING SCORECARD (video available on YouTube- CricClubs Demo10-entering scorecard)								
1	Website: www.cricclubs.com				Deadline 11:00 PM Tuesday, after week-end games			
2	Login using Username and Password issued by the League							
3	Matches							
4	Schedule							
5	Select Appropriate Division ▼	All Teams ▼ Select your Team						
6	Locate the Appropriate Match Date	Admin Actions ▼ Select Full Scorecard						
7	Who Won Toss: ▼ Select team	Batting First: ▼ Select Team						
	Batting							
8	Batsman ▼	How out ▼	Fielder ▼	Bowler ▼	Runs	Balls*	Fours	Sixes
	Do not enter a player who Did Not Show (DNS)					*This is mandatory. The <i>total</i> number of balls must be equal to the number of overs(balls) the team faced.		
9	Byes	Leg Byes	Wides*	No Balls*	Penalty*			
			*Number will show after Bowling stats are entered accurately by the Opposition.		*Enter Penalty runs only if it was given by the umpire.			

	Bowling							
10	Bowler ▼	Overs	Maidens	Runs	Wickets	Wides*	No Ball*	Hat tricks
						* Must be entered accurately.		
11	Player of the Match (to be selected by the winning team)							
12	Umpire 1 Umpire 2							
13	Validate	Scorecard will not validate if Errors (pop up) are not fixed. Edit data if changes have to be made.						
14	Submit Scorecard The scorecard is now visible)							
15	Stroll down to the bottom							
16	Upload Match documents Teams are required to upload Match Card							
17	Locate a copy of the match card							
18	Upload							
	Well Done							